



Volkswagen Type 2 Owners Club Limited. Company  
Registered in England No 5057072  
The Millstone, Waterside, London Colney, St Albans,  
Hertfordshire AL2 1RB

## Volkswagen Type 2 Owners Club Ltd. Constitution and Rules

Approved at the AGM held on the 27th September 2014

### 1. Name and Purpose

- A) The Club shall be a Limited Company known as the Volkswagen Type 2 Owners Club Ltd. ('VWT2OC Ltd.').
- B) Purposes
- I) To assist enthusiasts in the continuing use and existence of all Volkswagen Type 2 Transporters.
- II) To provide an information and news service to all Club members.
- III) To promote social activities including rallies, camps, and other events.

### 2. Membership

- A) Eligibility
- I) Any owner or enthusiast of Type 2s may, on payment of the appropriate membership fee, become a member of the VWT2OC Ltd for a period of 12 months.
- II) The partner of a member shall be entitled to the benefits of membership, and their children under the age of 17 years may attend meetings if accompanied by an adult member.
- III) Any member not renewing their membership within 2 months of expiry shall be deemed to have left the VWT2OC Ltd.
- IV) The committee shall retain the right to refuse or withdraw an individual's membership of the VWT2OC Ltd.  
In the event of this happening the individual shall be informed, in writing within 14 days, and the reason given for their rejection. The individual has the right of appeal, in writing and may submit supporting evidence. The appeal should be made within 14 days of issue of notice by the committee. The committee will hear any appeal at its next meeting the individual may put their case in person and will be informed of the committee's final decision. Within 14 days.
- B) Membership Fees  
Changes of greater than +10% in any one year made to the Membership Fee shall be proposed by the committee at an AGM or SGM and may be accepted by a majority of those voting. Membership fees are not refundable.
- C) Use of Material Supplied by members.  
Material supplied for use by the VWT2OC Ltd may be used to promote the club in a variety of mediums. This material will not be passed on or used for commercial gain without prior permission.

### **3. Annual and Special General Meetings (AGM and SGM)**

#### **A) Frequency and Notice**

- I) The Committee of the VWT2OC Ltd shall organise an AGM to be held approximately 12 months after the previous AGM, but not later than 30th September of the calendar year following their election.
- II) An SGM may be called by the Committee; or following the receipt by the Secretary of a request in writing, signed by at least 25 members, stating a reason for such a meeting. This notice must be received by the Secretary not less than 100 days before the proposed date of the meeting.
- III) Notice of an AGM or SGM shall be given to members not less than 90 days before the date of the meeting, and for an AGM nominations sought for committee posts.
- IV) Nominations for committee posts and Honorary Life Memberships shall be received by the Club Secretary not less than 75 days before the AGM.
- V) The Committee or any individual member may propose to an AGM or SGM any addition, amendment or deletion of this constitution. Notice of the proposal should be given to the Secretary not less than 75 days before the date fixed for the meeting. Such notice must be in writing and signed by the proposer and a seconder both of whom must be paid up and existing members of the club.
- VI) Notice of nominees for elections shall be given to members not less 21 days before the AGM.
- VII) Notice of motions to change these rules shall be given to members not less 21 days before an AGM or SGM.
- VIII) The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by any member entitled to receive notice shall not invalidate the proceedings of an AGM or SGM.

#### **B) Quorum and voting**

- I) Membership status will be confirmed on entry to an AGM or SGM.
- II) The quorum for an AGM or SGM shall be the lower of 25 members or 51% of the current membership.
- III) Each paid-up or honorary membership shall be entitled to one vote in each election or on each motion put to the meeting.
- IV) Voting in committee elections shall be by ballot at the AGM, postal votes or proxy votes. Postal votes should be received by the nominated Club Committee members not less than 7 days before the meeting. Proxy votes should be received by the Club Chairman before the start of the meeting.
- V) Voting in motions for any addition, amendment or deletion of this constitution shall be by show of hands at the AGM, postal votes or proxy votes. Postal votes should be received by the Club Secretary not less than 7 days before the meeting. The intention to use Proxy votes should be received by the Club Chairman before the start of the meeting.
- VI) Voting for all other motions shall be by show of hands of members attending the AGM or SGM.

#### **C) Election of the VWT2OC Ltd Committee**

- I) The AGM shall elect a Committee from within the membership of the Club to carry out the aims and policy of the VWT2OC Ltd who shall serve until the next AGM.
- II) The committee shall consist of elected members, who will serve under the following

titles: President, Chairman, Secretary, Membership Secretary, Treasurer, Magazine Editor, Promotion and Public Relations Officer, Club Shopkeeper, Camping Coordinator, Events Coordinator, Wee Dubbers Coordinator, Vehicle Valuation Officer, Club Website Coordinator, and Technical Coordinator. In addition to the above posts, there may be up to 6 other Committee members, plus a VANFEST representative (*as needed*).

- III) Retiring committee members are eligible, following suitable nomination, for re-election to the same or any other post.
- IV) As circumstances dictate, certain posts may be combined or left vacant.
- V) In exceptional circumstances one member may hold more than one committee post.

VI) Committee Positions.

President is an honour awarded at the committee's discretion.

Members may recommend a candidate to the committee.

The position to be held for a maximum of 3 years with the right to attend committee meetings, receive minutes & with an advisory capacity only. (No Vote)

To be bestowed to anyone who has worked for or would bring prestige to the VWT2OC.

Chairman

The position of chairman should be held by past or present committee member.

If non available an ordinary member who has been in continuous benefit for 5 years The membership at the AGM shall appoint no more than two Auditors

- A) For the purposes of running the company the President and Chairman will be Directors and the Secretary, the Company Secretary

4. The Committee

A) Frequency of meetings

The Committee shall hold regularly meetings (either physically or virtually) to conduct the business of the club.

B) Quorum

The quorum of the Committee shall be 51% of the committee membership.

C) Chairing of meetings

I) At the first committee meeting following the AGM, the Committee shall elect a Vice-Chairman from within it's membership.

II) Committee meetings shall be chaired by the chairman or, in chairman's absence, by the Vice-Chairman.

D) Voting

I) Each member of the Committee shall be entitled to one vote on each motion.

II) In the event of a tied vote, the chair shall award a casting vote.

E) Absence from meetings

A member of the Committee who fails to attend the Committee for three consecutive meetings, without sufficient reason, shall be deemed to have resigned from the Committee.

F) Vacancies

If a committee post or membership becomes vacant, because of disqualification, resignation, or lack of nominees at the AGM the Committee shall reserve the right to co-opt a VWT2OC Ltd member to that position.

G) Equipment and Supplies

The Committee shall have the right to purchase for the club, from club funds, any equipment, supplies, and services required to carry out its duties or to further the aims

and policy of the VWT2OC Ltd. Purchase receipts to be filed by Treasurer.

- H) **Annual Report of the Committee**
- I) The Committee shall present an annual report to the membership at the AGM.
- II) The Treasurer shall submit an Audited Financial Statement for acceptance by the membership at the AGM

## 5. VANFEST

- A) The name VANFEST is the property of the VWT2OC Ltd.
- B) To be used when required.
- C) In the event of a show being organised by VWT2OC or leased to a third party.
- D) Such a show being for the benefit of the membership.
- E) A VANFEST co-ordinator will be elected/co-opted to the committee when necessary and will be answerable to the elected committee at all times.

## 6. CAMPING AND RALLIES

- I) The club will organise camps/rallies on commercial campsites/camping areas at shows.
- II) Members are also encouraged to run local camps/rallies at licensed camp sites for the benefit of the membership. Notification to camping/events co-ordinator of the VWT2OC committee is required.

## 7. Dissolution of the VWT2OC Ltd

- A) If the number of ordinary members of the Club shall at any time fall below 25, or if at any time an AGM or SGM shall pass by a two thirds majority of votes cast a resolution of its intention to dissolve, the committee shall take immediate steps to convert into money all the property of the VWT2OC Ltd, with power however to postpone or delay the conversion of any particular property if the VWT2OC Ltd in general meeting shall so authorise.
- B) Out of the proceeds of such conversion, the committee shall discharge all debts and liabilities of the Club, including the expenses of such conversion, and any balance remaining shall be disposed of as the VWT2OC Ltd in general meeting shall resolve; and thereupon the VWT2OC Ltd shall for all purposes be dissolved.
- C) If the VWT2OC Ltd has not, within 6 months after the date of the passing of a resolution to dissolve, resolved upon the disposition of any such balance, the same shall be divided equally between all persons who were members of the VWT2OC Ltd at the time of the resolution to dissolve.